

September 19 - 22, 2023

CHC Boot Camp: Modeling a Successful Finance Department

PRESENTERS: Christy Yoakum, Managing Director; Catherine Gilpin, Managing Director; Rebecca Barrientos, Director

TRAINING DESCRIPTION

This training will address the components of a health center financial program with detailed discussions regarding internal controls, segregation of duties, managing aspects of significant financial areas, and financial statement processes that should be in place to help the organization prepare for its internal and external reporting requirements. We will address these items in a practical, detailed manner by working through questions and case studies to help paint a “360 degree” picture of the roles and responsibilities of health center financial staff.

AGENDA

DAY 1		Tuesday, September 19 12:00 p.m.–4:00 p.m. ET
12:00pm – 12:10pm	Welcome, Introductions	
12:10pm – 1:00pm	Staff and Structure of a Finance Department	
1:00pm – 1:50pm	Financial Systems and Compliance	
1:50pm – 2:10pm	Break	
2:10pm – 3:50pm	Introduction to Internal Controls & Segregation of Duties	
3:50pm – 4:00pm	Wrap up, Q&A	

DAY 2		Wednesday, September 20 12:00 p.m.–4:00 p.m. ET
12:00pm – 12:10pm	Welcome, Additional Q&A from prior day	
12:10pm – 1:50pm	Grants Management Overview	
1:50pm – 2:10pm	Break	
2:10pm – 3:50pm	Grants Management Overview, Continued	
3:50pm – 4:00pm	Wrap up, Q&A	

The logo for FORVIS, featuring the word "FORVIS" in a bold, red, sans-serif font. The letters are slightly shadowed, giving it a 3D appearance as if it's floating above a surface.

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DAY 3		Thursday, September 21 12:00 p.m.–4:00 p.m. ET
12:00pm – 12:10pm	Welcome, Additional Q&A from prior day	
12:10pm – 12:35pm	Payroll	
12:35pm – 1:50pm	Investing, Financing, Debt & Leases	
1:50pm – 2:10pm	Break	
2:10pm – 3:50pm	Managing Cash and Accounts Receivable, Revenue Recognition & 340B	
3:50pm – 4:00pm	Wrap up, Q&A	

DAY 4		Friday, September 22 12:00 p.m.–4:00 p.m. ET
12:00pm – 12:10pm	Welcome, Additional Q&A from prior day	
12:10pm – 1:50pm	Grants and Contributions from an Accounting Perspective	
1:50pm – 2:10pm	Break	
2:10pm – 3:00pm	Accounts Payable and Other Liabilities	
3:00pm – 3:50pm	Reporting Financial Information	
3:50pm – 4:00pm	Wrap up, Q&A	

CONTINUING EDUCATION

Eligible for up to 16.0 NASBA CPE Credits. (Pending Approval)

Times are in Eastern. Agenda is tentative and subject to change.

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